

Outside Services Associate

Location: Menomonee Falls, WI

Position Type: Seasonal, Part Time

Department: Golf Operations

Reports to: Outside Services Manager

Schedule: Up to 30 hours per week. Start and end dates are flexible. Prefer Seasonal employees onboard April through October. Shifts vary between 6:30am-8:00pm, weekdays & weekends.

Compensation: \$13-\$17 hourly, based on qualifications.

Description

Silver Spring Golf Club, a 36-hole public golf course facility located in Menomonee Falls WI, is looking for friendly, customer service-oriented individuals for **Outside Services Associate**. Ideal candidates will exhibit a friendly, courteous, and professional manner, are familiar with the game of golf, are able to process and apply new skills quickly, are self-motivated, team oriented, and have strong attention to detail.

Duties and Responsibilities

- Interact with customers and coworkers in a friendly, courteous, and professional manner.
- Prepare cart staging areas prior to first tee times. Maintain readiness of cart fleet by washing, cleaning, and refueling carts after rounds.
- Prepare and maintain practice facility, including precise setup of tee line in the morning, and timely intraday retrieval, cleaning, and stocking of practice balls.
- Assist Tournament team with golf event service, set-up, take-down.
- Maintain clean and organized work areas.
- Other duties as assigned.

Minimum Qualifications

- 16 years of age and valid driver's license.
- Ability to lift and carry up to 40 pounds.
- Customer service skills to provide friendly, courteous, and efficient service.
- Computer literate, familiarity with Windows, ability to learn new software.
- Self-motivated with strong attention to detail. Team oriented. Reliable and punctual.

Preferred Qualifications

- High school or college graduate, or pursuing degree.
- Knowledge of and experience playing the game of golf.
- Previous golf industry work experience in golf shop, outside services, or tournament operations.
- Previous professional work experience in customer service or sales/relationship management.

Benefits

- Flexible schedule.
- Staff Uniforms and merchandise discounts.
- Employee meals.
- Playing and practice privileges.
- Potential for awards under employee performance recognition programs.